



## **General Meeting Minutes**

Wednesday, October 4<sup>th</sup>, 2017  
CDW Media Center

### **Present:**

Diana Morrissey, Francesco Bruno, Renee Choi, Janelle Bai, Alison Vogliano, Rebecca Cohen, Danielle Da Giau

## **AGENDA TOPICS**

### **Introduction of Executive Board:**

- Diana Morrissey- President
- Francesco Bruno- Vice President
- Janelle Bai- Treasurer
- Renee Choi- Secretary (Jane Cho is on Medical Leave)
- Esa Madoff- CDW Parent/Teacher Liaison
- Rebecca Cohen- Communications Director
- Alison Vogliano- TBD Parent/Teacher Liaison

### **President's Report:**

- We have 350 families signed up as PTO members.
- Pizza lunch started on 9/25 and we are serving 324 slices at TBD and 270 at CDW.
- Welcome back luncheon for teachers and staff was held on 9/1. (Chaired by Marybeth Buckley)
- 190 school supply orders for TBD and 85 for CDW.
- Our Book Fair held on the same night as Back to School Night on 9/14 was very successful.
- Spirit shirts have been sold at Back to School Night and the TBD sign up.
- TBD hosted Volunteer Sign up event on 9/28. Thank you to all the parents that participated.
- The J-Crew fundraiser was not successful as participation was very low. We will try Mooyah fundraiser again in the spring, though only marginally successful.

### **Introduction of Committee Chairs and Planned Activities:**

- Talent Show (Chair: Carolyn Sekas)
  - Need group of volunteers for hosting try outs, arranging meetings and communications.
  - Looking for new Chair for next year.
- Book Fair (Chair: Diana Morrissey)
  - Katie D'Angelis and Nicole Pennella shadowed Diana and will co-chair for next year.
- Box Tops (Chair: Amy Ackerman)

- Monthly class winner receives ice cream party.
- Yearly winner will receive a pizza party at the end of the year, sponsored by PTO.
- For shoppers at SHOPRITE, sign up for EBox Tops and earn automatically when you make purchases.
- Please visit [boxtops.com](http://boxtops.com) and enter raffles for a chance to win additional rewards.
- Family Bingo Night @ TBD (Chairs: Annie Setrakian & Geraldine Tama)
  - Tentatively scheduled for 2/9/18.
  - \$25 per family
  - Prizes, pizza and face painting
- International Food Festival (Chair: Annie Setrakian)
  - Tentatively scheduled for 6/13/18.
  - Takes place during lunch
  - Typically families bring food representing 10-12 countries
- 4<sup>th</sup> Grade Crossing Over (Co-Chairs: Annie Setrakian, Jo-Ann Forcellati & Lainey Bohlen)
  - Involves a ceremony and certificate distribution
  - Host a party and a video montage and yearbook are put together for the students.
- 8<sup>th</sup> Grade Committee: (Co-Chair: Kelly Shahdanian & Laura Pilkington)
- Pizza Lunch (Co-Chair at TBD: Geraldine Tama & Nicole Walsh)  
(Co-Chair at CDW: Crissy Rosenblum & Nicole Scott)
- School Supply (Chair: Robin Policastro)
  - Suggestion was made to inform parents that partial order of the list can be made via communication.
  - Rebecca Cohen volunteered to help with communications for next year so parents are clear about the process of ordering and what to do with supplies.
  - Supply sales are down, but partially due to decreased utilization as more work is moved to computers.
- International Dance (Chair: Kristen Zales)
  - Typically takes place in December.
  - Need volunteers to teach cultural dances.
  - Class is 8 weeks with 1 practice per week, a dress rehearsal and final performance.
  - Open to grades K-4
- Spirit Shirts (Chair: Kristen Zales)
  - Will be getting a new design that better reflects our objectives in character education for next year.
- Kindergarten Round Up: (Co-Chair: Jin Lee & Myrna Fajardo)
  - Looking for volunteers to help for next year.
  - Takes place in June and provides the opportunity for incoming Kindergarteners to get comfortable with the school.
- Field Day: (Chair: Kelly Shahdanian)
  - Katie D'Angelis, Nicole Pennella and Kim Rosenfeld will shadow Kelly this year.
  - Will need volunteers to help with snacks during Field Day.
- Teacher Appreciation Week: (Chair: Kelly Shahdanian)
  - Takes place first or second week in June.
  - We provide breakfast, lunch, desserts, and thank you notes to the teachers.
  - Looking for volunteers. Sign up genius will be sent out.
- Art Show: (Chair: Kelly Shahdanian)
  - Katie D'Angelis, Nicole Pennella and Kim Rosenfeld will shadow Kelly this year.
  - Will be working with Ms. Clarke from TBD and the new art teacher from CDW.
  - Looking for volunteers for set up, break down and for the cash registers.

- Holiday Shop: (Chair: Kelly Shahdanian)
  - Dates: 11/30 & 12/1
  - Katie D'Angelis and Nicole Pennella shadowing Kelly this year and will be taking over next year.
  - Looking for volunteers to help during the event, set up and break down.
- Spring Carnival: (Chair: Jenny Kim)
  - Only for PTO members.
  - Open to TBD during the day and CDW during the evening.
  - Bouncy houses, games, and snacks offered.
- After School Enrichment / Clubs: (Chair: Janelle Bai)
  - Clubs will begin 10/23 through 12/15.
  - Online registration will be on 10/12 and 10/16.
  - Must be a PTO Member to register.
  - Small class sizes and sign up is first-come, first-serve so need to sign up quickly to assure a spot in desired class.
  - Introducing new club for 3<sup>rd</sup> and 4<sup>th</sup> grade, Theatre and Drama.
- NVOT Scholarship: (Chair: Evelyn Gwon)
  - Two \$1500 scholarships are awarded to those who attended CDW middle school.
  - Awards are named after the 1<sup>st</sup> Superintendant
  - There is an application process and evaluation committee.
  - Awards are announced at the Senior Awards Night and the local media is alerted.
- Spring Fundraiser: (Chair: Diana Morrissey)
  - Casino Night at the Rockleigh on 4/26/18, as feedback from last year's event was positive.
  - Francesco Bruno and Nicole Pennella volunteered to help Diana.
  - Arrangements on details such as prizes has already begun and always looking for help with donations.
- Restaurant week: (Chair: Francesco Bruno)
  - Tentatively to be held in December.
  - Names of participating local restaurants will be provided in the following week.
  - Suggestion was made to look into Chipotle in Closter.

### **Current Fundraisers**

- Cherrydale Farms Catalogs (Kelly Shahdanian)
  - Catalogs have been distributed and ordering can also be done online.
  - Sales run through 10/23.
  - Pick up will be on 11/16 at the Old Tappan Fire House.
  - Top seller will receive \$250 Cherrydale Farm gift card and everyone who participates will be entered to win \$100.
- CDW Media Center/Donor Wall
  - Will re-open and accepting new donations. More information to follow this week.
  - New donations will be allocated to replenish the expenses paid by PTO so funds will still go towards the Media Center, despite the projects' completion.
  - Will name new Chairperson once confirmed.
  - Working towards project completion, no later than Spring 2018.

### **Financial Report**

- Updated report will be provided for our next meeting.

## **Parent Feedback/Suggestions**

- Introducing a PTO Funded Drama Club at TBD
  - Hiring Porch Light Production to run the 8-10 weeks program.
  - Concerns were raised and PTO Board is to discuss the best way to move forward and the next steps will be discussed in the next general meeting.

## **Announcements**

- School pictures will be taken on 10/17 at both schools. Make-ups will be on 11/28.
- Congratulations to our September Box Tops winner, Ms. Turci's class.
- 8<sup>th</sup> Grade Valley Dance at Norwood is on 10/13 and we are looking for volunteers to chaperone this event.
- We started using text message alerts to send reminders and information of school events to our members. Please update your cell phone number on file and select your mobile carrier if you want to opt in to receive alerts.
- Please check out OT PTO Facebook and OT MOMS Facebook page for school related events.

## **From the Board,**

Thank you to everyone that joined us for our first meeting. Your participation is greatly appreciated and we look forward to our next meeting, which will be held on November 16<sup>th</sup> .